

PURPOSE

This statewide policy identifies the minimum acceptable standards for assessment of the credentials of a candidate for health officer of a local health department in the State of Michigan.

This policy applies to any candidate for the positions of acting health officer, provisional health officer, and fully appointed health officer of a local health department in the State of Michigan.

DEFINITIONS**Full Appointment Indefinite**

The candidate complies with one of the following requirements:

- Has an M.P.H. or M.S.P.H. degree and 3 years of full-time public health administrative experience.
- Has a related graduate degree and 5 years of full-time public health administrative experience.
- Has a bachelor's degree and 8 years of full-time public health experience, 5 years of which shall have been in the administration of a broad range of public health programs.

Provisional Appointment (may be granted for up to three years*)

The candidate complies with the following requirements:

1. Has an M.P.H., M.S.P.H., or equivalent graduate degree, or a bachelor's degree in a health-related field.
2. Has not less than 3 years of public health experience.
3. Acting appointment (may be granted up to six months*)—the candidate has less than the requisite number of years of full-time public health experience and has not obtained the academic requirements described above for full or provisional appointments.

Note: *Extensions for provisional and acting appointments may be made if the Michigan Department of Health and Human Services Division of Local Health Services assesses that appointee has made progress toward completing the terms of the conditional appointment.

STANDARD**Adequate System of Public Health**

The Michigan Department of Health and Human Services is responsible for the promotion of an adequate system of public health statewide per MCL 333.2221 and the promotion of an appropriate system of local health services throughout the state per MCL 333.2224.

Assurance of Appropriate System of Local Health Services

The MDHHS Division of Local Health Services ensures an appropriate system of local health services, in part, by assessing the credentials of a candidate who has been selected for the position of local health officer by the respective local governing entity to determine compliance with employment prerequisites prescribed in Michigan Administrative Code and the Michigan Public Health Code.

Responsibilities

Personnel from the Division of Local Health Services responsible for issuing the recommendation regarding appointment and any caveats, as well as the specific type of appointment will confirm that the candidate has satisfied the minimum academic and professional prerequisites per the Michigan Administrative Code and the Michigan Public Health Code.

Effect

Through identification of the minimum acceptable standards for an assessment of the credentials of a candidate for health officer of a local health department in the State of Michigan, this standard sets minimum expectations for ensuring the appropriate system of local health services in Michigan.

CONTACT

Send requests for more information about this policy to MDHHS-LocalHealthServices@michigan.gov